

Confidential Referral

Please read 'REFERRER INFO' on our website here before completing form:

<https://www.viewpointcentre.org/method>

We ask that referrers complete this referral form from their own observations rather than the participant's perspective. We will be asking for similar follow up information on all participants, 8 weeks post course.

All boxes need to be completed.

Name		Date	
Age/DOB		Referred by	
Gender		Organisation	
School/residential		Referrer E-mail	
Participant Postcode		Referrer Phone	
Participant shoe size			
GDPR: do you have consent or other lawful basis to share this data?			
How is this course being funded? (Please give contact details for invoicing, or discuss charitable options with us)			
Other agencies involved? E.g. CAMHS, DFM			
Mental Health diagnosis?/ other diagnosis?			
What talk-based support or other provision has been offered?			
Our service is for people for whom talking is not working. Please could you describe the problem, e.g.: disengaged / non-responsive / "stuck" / ..			

Can we stay in touch with referrer for evaluation/research purposes?	
Has Participant/Parent completed a consent form?	
Risks we should know about? (re. safeguarding the participant or re. our own safety):	
Parents have agreed to come with child if under 18 to observe sessions and participate in a couple of non horse based tasks throughout the week? Do contact us to find out options if needs be. Y/N	
Parents have/are booking the Non Verbal Toolkit Training 2 hour workshop direct?	Y/N
Please consider risk assessments for supporting family on their suitability to have unsupervised access to our premises. Please note: <ul style="list-style-type: none"> • There may be other vulnerable young people on the premises, consider safeguarding issues • The environment contains unsupervised horses and equipment • We only have skeleton staffing – we supervise participants but cannot supervise other visitors • Good relations with our neighbours is essential <p>Our premises are under 24 hour CCTV video surveillance.</p>	

Please consider the THC Star overleaf and rate the candidate's current levels according to your own impressions. Star Scores: From 0=Stuck to 4=Competent, in 8 areas - see key on star.

Assertiveness / Boundaries		Calmness	
Focus & Perseverance		Realistic Planning / Analysis	
Taking Responsibility		Communication & Language	
Relating to Others / Empathy		Engagement / Learning	

Poor engagement with Education/Training/Work?	
Problem Behaviours: (e.g. drug, alcohol, offending, mental health diagnoses, homelessness, eating disorders, disruptive, bullying, isolated...)	
Problems with Relationships? (family, peers, professionals)	
Identity (e.g. low self esteem, poor self image, lacks hope, ambition, self belief):	
Any specific outcomes you hope for?	

Privacy Notice

Viewpoint Centre controls data in accordance with the Data Protection Act 1998 and General Data Protection Regulation 2018. Our Data Protection Policy is available on request, detailing retention periods and rectification processes.

The purpose of this form is to obtain referral information regarding the participant named and contact information for the person referring them into our service. This information will be used only for the purposes for which it is given. We will seek consent for all our data processing from the participant upon first contact.

As a charity we rely on funding to keep our courses running - how you can help:



- Play the Tandridge Together Lottery - a fun and easy way to support Viewpoint Centre for as little as £1 a week with some fab prizes up for grabs.
- Donate 0.5% of your Amazon purchases to Viewpoint Centre by switching over to Amazon Smile and selecting us.
- Make a one off donation via Paypal.
- Organise a fundraiser/donate your business services or gift raffle prizes.

Please go to <https://www.viewpointcentre.org/donate>



TheHorseCourse

Referral / Outcomes / Feedback Star

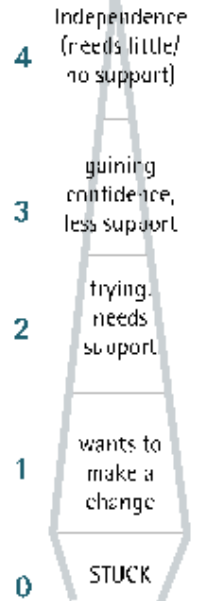
Name:

Referred by:

Star filled in by:

Date:

SCORING



Assertiveness

Able to be calmly assertive, without getting aggressive or upset

needs less support

trying to be assertive without aggression

recognises problem

ineffective OR aggressive

STUCK

doesn't communicate

wants to make a change

trying strategies, needs support

gaining confidence, less support

Has the habit of calmness and knows how to create it in difficult situations

Calmness

Focus & Perseverance

Works towards goals despite setbacks

needs less support

gets distracted, needs support

gives up easily

non starter

overly blames others or situation

heartless OR impatient

wants to make contact

noticing needs of others

responding appropriately sometimes

Relating to Others / Empathy

Sees the needs of others, offers care and support, feels closely connected

Taking Responsibility

Taking responsibility for own thoughts, emotions and actions

taking some responsibilities

thinking about it

getting confident

One way / none

doesn't listen

poor planning / unrealistic basis

trying, with support

gaining confidence, less support

trying, with support

gaining confidence, less support

Engagement (Confidence as a Learner)

Enthusiastically takes on new challenges, pushes limits whilst also taking care of own confidence

gaining confidence, with less support

trying to learn

blocks teacher

refuses / drops out

One way / none

doesn't listen

poor planning / unrealistic basis

trying, with support

gaining confidence, less support

Communication & Language

Two way, respectful, assertive communications. Has language to talk about thinking and emotions

getting confident

listening well & trying to be clear

wants to communicate

One way / none

doesn't listen

poor planning / unrealistic basis

trying, with support

gaining confidence, less support

Realistic Analysis & Planning

Steps to think before acting, makes a realistic assessment of situations and plans accordingly

gaining confidence, less support

trying, with support

gaining confidence, less support

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